Registration Deadlines:
Level 1: Westborough, MA 2/26/08
Brewer, ME 2/26/08
Cavendish, VT 5/19/08
Westwood, MA 8/12/08

2008 BOC Informational Web Cast Schedule
11:30AM - 12:30 PM (Eastern)
June 26 • Sept. 9 • Oct. 30

Sign up for the Web Cast at www.theBOC.info/ne

BOC is an IFMA Approved Provider Program for the Facility Management Professional (FMP) and Certified Facility Manager (CFM) designations. Find out more at: http://www.ifma.org/learning/certification/ifma_providers.cfm

Building Operator Certification
Energy Efficiency Through Operator Training
To BOC and submit a certification application for your head), exam, report certifications successfully complete classes (one day

Education
- Efficient Air Distribution and Demand
- Electric Static in Building
- Present in Business Control Circuits
- Water Efficiency for Building Operators
- Motors in Parallel
- Advanced Power Systems (2 offered per course series)
- Supplemental
- HVAC Controls & Optimization
- HVAC/Building & Management
- Advanced Electrical Diagnostics
- Troubleshooting, Maintenance & Reporting

A total of 36 hours of classroom training and three practical assignments

LEVEL 1 CERTIFICATION
- Regulations
- Environment, Health & Safety
- Recycling, Energy, Safety
- Indoor Air Quality
- Effective Lighting Fundamentals
- HVAC Systems & Controls

For Building Operators
- Building Systems Overview

The REAL ADVANTAGES OF

CONTINUING EDUCATION
- Job-specific training
- Career advancement
- Increase hourly pay
- Increase opportunities for promotion
- A network of professionals in your field

UNITS OFFERED BY:
- HVAC Controls & Optimization
- HVAC/Building & Management
- Advanced Electrical Diagnostics
- Troubleshooting, Maintenance & Reporting
- A total of 36 hours of classroom training and three practical assignments

THE INDUSTRY LEARN FROM EXPERTS IN
- Environmental Health & Safety
- Recycling, Energy, Safety
- Indoor Air Quality
- Effective Lighting Fundamentals
- HVAC Systems & Controls

EDUCATION AND AWARENESS FOR

HOME CARE
- Health Care
- Property Services
- Maintenance
- Equipment & Training
- Property Management
- Maintenance
- Hospitality
- Facility Services
BUILDING OPERATOR CERTIFICATION (BOC) is a nationally recognized professional development program for building operators interested in identifying and implementing energy saving opportunities in their facilities. Certification is competency-based and offered at two levels - Level I and II. BOC Level I emphasizes energy efficient building operation and maintenance practices, while BOC Level II emphasizes equipment preventive maintenance and troubleshooting.

WHO SHOULD ATTEND
M&O Managers and Supervisors, Building Engineers, Building Managers, HVAC Technicians, Energy Managers and others in the facilities profession.

CLASS SCHEDULE
BOC Level I is designed for operators with two or more years experience in building operation and maintenance who wish to broaden their knowledge of the total building system. Individuals certified at Level I have demonstrated competence in evaluating their facility's HVAC operation, lighting and electrical system, energy consumption and maintenance status. Level I certification candidates must attend seven classes (56 hours), and successfully complete open book exams and work-site application projects.

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<th>LEVEL I (CLASS SCHEDULE)</th>
<th>WESTBOROUGH MA</th>
<th>BREWER ME</th>
<th>WESTWOOD MA</th>
<th>MELVILLE NY</th>
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<tr>
<td>BOC 101 - Building Systems Overview</td>
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<tr>
<td>BOC 107 - Facility Electrical Systems</td>
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<tr>
<td>BOC 103 A - HVAC Systems and Controls</td>
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<td>BOC 103 B - HVAC Systems and Controls</td>
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<td>BOC 104 - Efficient Lighting Fundamentals</td>
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Find more BOC information on the BOC website: www.theBOCinfo/ne

REGISTRATION INFORMATION
The registration fee includes classroom instruction in the full course series of Level I or Level II, a set of course workbooks, project assignments, and certification materials. To register, complete the registration form on the reverse side and fax or mail to the NEEC office.

SPONSORS

[Logos of sponsors]

Building Operator Certification • www.theBOCinfo/ne
Registration Deadlines:

Level I: Westborough, MA  2/28/08  Brewer, ME  3/27/08  Westwood, MA  4/8/08  Melville, NY  5/7/08

PLEASE COMPLETE ALL THAT APPLY. I would like to register for the:

Level I:  [ ] Westborough  [ ] Brewer  [ ] Westwood  [ ] Melville
[ ] Full course series - $1,275

Maine Residents:  [ ] State Agency fee for registrants residing in Maine - $450*
[ ] Federal Agency and Private Sector fee for registrants residing in Maine - $750 *
* Discount provided courtesy of Efficiency Maine

BOC registrants are eligible for tuition rebates from their sponsoring utility or energy efficiency program of $100 upon earning the BOC credential and $200 upon submittal of an approved incentive application for an energy efficiency project at their facility. Maximum rebate is $300.

LIPA Customers:  [ ] Fee for Long Island Power Authority Customers - $599*
* Discounted tuition provided courtesy of Long Island Power Authority for their customers

Single class name: ____________________________________________ Course # __________________________
[ ] Single classes ($225/1-day and $350/2-day).

Enclosed is a [ ] check (payable to NEEC) or [ ] purchase order or [ ] credit card information
Credit Card Payment:  [ ] Visa [ ] MC [ ] AMEX
Card #: ___________ / ___________ Expiration Date: ___________ / ___________ ID # ___________

Credit Card Printed Name: __________________________________ Signature: __________________________
Registrant's Name: __________________________________________ Title: __________________________
Employer: __________________________________________________________
Address: ___________________________________ City: ___________ State: ___________ ZIP: ___________
Phone: ___________ Fax: ___________ E-mail: __________________________

Supervisor's Name: __________________________________________ Phone: __________________________
Supervisor's E-mail: __________________________________________ Facility Size (sq. ft.) __________________

Utility Company serving your facility (Required – check those that apply)
[ ] Bangor Hydro Electric  [ ] Bay State Gas  [ ] Berkshire Gas  [ ] Cape Light Compact  [ ] Central Maine Power  [ ] LIPA
[ ] Maine Public Service  [ ] National Grid/KeySpan  [ ] Northeast Utilities  [ ] New England Power  [ ] United
[ ] Other (name) __________________________________________

Industry Sector (Check one that applies):  [ ] Government  [ ] Military  [ ] Healthcare  [ ] Facility Services  [ ] Education  [ ] Hospitality
[ ] Manufacturing  [ ] Municipality  [ ] Property Management  [ ] Retail  [ ] Other (describe): __________________________

Send registration form and payment to:  BOC Program, NEEC • 605 1st Ave., Suite 401 • Seattle, WA 98104
Fax: 206-292-4125 • Fed ID: 91-167969

Questions? Phone: 206-292-4793, ext. 2 • E-mail: tsquillace@comcast.net • Web site: www.theBOC.info

Substitution, Transfer and Cancellation Policy
If you are unable to attend a course for which you have registered, you may substitute another person in your place, or transfer your registration to another date and location without penalty. Call or fax the office for a schedule of other dates and locations. If you opt to cancel your registration, all cancellations must be made in writing. No refunds will be provided for registrations canceled within 3 business days of the first course date. A $150 service charge will be assessed for registrations canceled less than 15 days prior to the first course date.